



**CYNTHIA A. HARDING, M.P.H.**  
Interim Director

**JEFFREY D. GUNZENHAUSER, M.D., M.P.H.**  
Interim Health Officer

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April 24, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO  
EXECUTE MASTER AGREEMENT WORK ORDER NUMBER PH-  
002696-W2 WITH WESTAT, INC. FOR THE PROVISION OF  
EVALUATION SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on May 6, 2014, to execute Master Agreement Work Orders (MAWO) for services performed under Evaluation Services Master Agreements in an amount not to exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this authority, I will execute MAWO Number PH-002696-W2 with Westat, Inc. in the amount of \$92,270 for the term of April 27, 2015 through June 30, 2015; 100 percent offset by net County cost.

This MAWO will allow the Department of Public Health (DPH) to conduct a survey to food service workers to assess their current perceptions and practices, and knowledge of a new California law (AB1522) that will take effect July 1, 2015, requiring employers to provide one (1) day of paid sick leave for every 30 hours worked to employees. The data obtained through this survey will help DPH better understand the impact of the pending new law, and quantify the existing perceptions and practices that Los Angeles County's food service workers hold.

County Counsel has reviewed and approved the MAWO as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:vv  
#03238

c: Interim Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors